

## **Placement Interview – ECE Sample**

**Student:** (student name)

**Placement:** (workplace name)

**Report to:** (supervisor name)

### **Clothing Requirements:**

Comfortable, casual but no crop tops

**Hours of Work - Morn** 7:45am - Noon  
**Aft** 1pm - 5:15 pm

**Tea Breaks** Staggered times

**Car Parking facilities** On opposite side of road

### **Safety Issues (incl 'no go' areas):**

Induction on first day

Toileting & changing of children later in programme

Make sure you are never alone with a child & that you can be seen by  
another staff member

### **Workplace Expectations of Students in Training:**

Punctuality

Reliability (advise employer & school of any absence as early as possible)

Appropriate dress & language

Communication with employer & staff

Confidentiality in terms of children & events of centre

Use initiative – ask plenty of questions

### **Students Training Plan:**

Interaction with children during inside & outside activities

Set up activities

Maintenance & making of resources

Tidying & cleaning

Assist with out of Centre trips

Child study for unit standards but must get official permission first.